

Booking Form – One-Off and Occasional Bookings

Please complete and return with your deposit/full payment to the Booking Clerk, Katie Harvey
By post: c/o Baslow Village Hall, Nether End, Baslow, Nr Bakewell, Derbyshire DE45 1SR
or E-mail: baslowvillagehall@hotmail.co.uk Tel: 07876 661325



Name of Hirer

Description of Event(s)

Room requirements

Provision of alcohol

Maximum number attending

Optional items (free of charge)

- Use of kitchen Cooking facilities
- Additional cutlery
- Use of microphone/sound cabinet

Presence of under 18s

If alcohol is sold or included in any admission charge, a TENS licence will be required.

Times the hall is required (please include setting up and cleaning times), to nearest 15 minutes:

Session	Date	Day of the week	Start time	Finish time
<input type="checkbox"/> 1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> 2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> 3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> 4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> 5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Would you like this event to be advertised on the Village Hall website, Facebook page and Parish Magazine with your contact details shown? If so, please provide a brief narrative below.

Contact details (include Keyholder if hirer not present in person)

	Hirer	Keyholder/Responsible person
Name	<input type="text"/>	<input type="text"/>
Address 1	<input type="text"/>	<input type="text"/>
Address 2	<input type="text"/>	<input type="text"/>
Town/City	<input type="text"/>	<input type="text"/>
Postcode	<input type="text"/>	<input type="text"/>
Phone No.	<input type="text"/>	<input type="text"/>
email	<input type="text"/>	<input type="text"/>

